***MUST be replicated on corporate letterhead and executed***

**CORPORATE RESOLUTION**

**TO ENTER INTO CONTRACT**

At the *[choose one: regular or called”]* meeting of *[insert legal name of non-profit as it appears on Secretary of State registration screenshot]* on [*insert date]*, the following resolution was presented, seconded, and passed: *[choose one:* *unanimously or by majority vote]*:

**WHEREAS:** The *[****insert legal name of non-profit as it appears on Secretary of State registration screenshot****]* desires to provide program services, and

**WHEREAS:** Said corporation desires to enter a contractual arrangement with the Georgia Department of Human Services, Division of Family and Children Services for the provision of said program services; be it therefore

**RESOLVED,** that *[****insert legal name of non-profit as it appears on Secretary of State registration screenshot****]* agrees to enter a written contract with the Georgia Department of Human Services, Division of Family and Children Services, **ABC** Unit to deliver services as described in the FY20## **XYZ** Program proposal for the period beginning **[**insert contract period].

**AND THE** *[****insert title(s) of officer(s) authorized to sign contracts\*****]* is/are duly authorized to execute said contract on behalf of this Corporation.

Witness my hand and seal of the Corporation:

|  |  |
| --- | --- |
|  |  |
| ***Signature*** ***The signer of the Corporate Resolution is prohibited from being identified as an authorized signer of the contract.*** |  |
|  |  |
| *Title of Officer\** |
|  |
|  *Name of Officer\** |  |
|  |  |
| *Date* |  |

Imprint Seal of Corporation Here

*If no Corporate Seal available, Resolution*

*must be notarized in space below.*

***\*Name(s) and title(s) of authorized individual(s) and officer signing resolution MUST be consistent with identification of signing officer(s) reported on Cover, Section 2 and identified on the Secretary of State screenshot***.