



Safe Harbor Commission Meeting Minutes

1:30 PM – 2:30 PM, October 13, 2022

Microsoft Teams

Meeting Attendees: Commissioner Candice Broce, Jay Neal, Theresa Schiefer, Amy Boney, Kristy Carter, Trishi Malhotra, Judith Fouts, Lindsey Cheatham, Allison Ashe, Dianne Scoggins, Jackie Tate, Amy Hutsell, LaMarva Ivory, and Salena Perry.

Called to Order:

- I. **Welcome and Call to Order –Commissioner Candice Broce**
 - a. Call to Order at 1:32pm
 - i. Commissioner Broce called the meeting to order at
 - b. Roll Call
 - i. Salena took roll, which resulted in a quorum. The Commission members that were present were Co-Chair Dianne Scoggins, April Hale, Judith Fouts, Allison Ashe, and Theresa Schiefer.
 - c. Approval of Minutes
 - i. The motion to approve the minutes from the previous meeting was made by April and seconded by Judith.
 - d. Approval of Agenda
 - ii. The motion to approve the agenda was made by Theresa and seconded by Jay.
 - e. General Updates and announcements
 - i. Salena is trying to locate new contact to get an update on the case from the ATG. Salena will reach out to general counsel and update the amount in account.
 - ii. The joint Safe Harbor and Grace Commission meeting will be delayed until after the election. Lady Kemp’s assistant, Joe Snowden, notified Salena of the difficulty securing a meeting before the election. Salena will follow up next week.
- II. **Standard Order of Business**
 - a. Discuss Commission Member terms and appointments
 - i. Co-Chair Scoggins requested clarification on each commission member’s terms and their standing within the commission.
 - ii. Commissioner Broce spoke with the Appointments Office to compare records. Executive Order 03.03.20.01 outlined the commission and terms for members.
 - iii. Members’ terms were discussed. Members may choose to continue to serve on expired terms until the member resigned or a new appointment was made as clarified by the Governor’s Office.
 - iv. Commissioner Broce recommended Thomas Grant to fill Judge Roger’s vacancy. Commission members agreed with the recommendation.
 - b. Review the Safe Harbor Commission bylaws
 - i. Commission reviewed Section E of bylaws pertaining to the Secretary and Treasurer unfilled positions.
 - ii. The commission will take a formal vote next meeting to fill positions.



- iii. Commission Broce will send rules for soliciting recommendations for vacant positions prior to the meeting.
 - c. Review the History of the Safe Harbor Commission
 - i. Sub-committees were discussed. Commissioner Broce will look at the previous structure to inform the committees going forward.
 - ii. Commissioner Broce will reach out to the Office of Planning and Budget regarding more consistent reporting on the collection of funds. Will report back to Commission.
 - d. Discuss Safe Harbor Commission Press Releases
 - i. Commission members will review the Press Release draft to release.
 - ii. DHS and CJCC will jointly issue the Press Release.
 - iii. Commissioner Broce will serve as spokesperson alongside other Commission members.
- III. **Next Steps**
 - a. Retrieve an update on the case and the amount of money left in the Safe Harbor account.
 - b. Revisit and reestablish the Safe Harbor Commission sub-committees.
 - c. Introduce Mr. Thomas Grant at the next meeting.
- IV. **Public Comment**
 - a. Allison motioned to entertain public comment. Judith seconded the motion.
- V. **Adjournment**
 - a. The motion to adjourn was made by Jay and seconded by April. The motion passed unanimously.

Meeting Adjourned: 2:14pm