# 

**S A M P L E**

**DO NOT COMPLETE THIS FORM** - IT IS A SAMPLE TO FOLLOW.

ACTUAL RESOLUTION SHOULD BE TYPED ON CORPORATE

LETTERHEAD.

**RESOLUTION TO ENTER CONTRACT**

At the meeting of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_



(regular OR called) (legal name of corporation)

on , the following resolution was presented, seconded, and passed

(date)

:

(unanimously OR by majority vote)

**WHEREAS:** The (legal name of corporation) desires to

provide services, and

**WHEREAS:** Said corporation desires to enter a contractual arrangement with the Georgia Department of Human Services for the provision of said services; be it therefore

**RESOLVED,** That\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_

(legal name of corporation)

Agrees to enter a written contract with the Georgia Department of Human Services, \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_, for the provision of \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ services for the \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_(Fiscal Year)

(President, Vice President, OR Chief Executive Officer)

**AND THE**  are duly authorized to execute said contract on behalf of this corporation.

Certified true and correct

\_\_\_\_\_\_\_\_\_\_ \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ \_\_

Signature of Corporate Secretary Typed Name of Corporate Secretary

**SEAL**

Typed Name of Corporation

Imprint Seal of Corporation Here

